



Contact:  
Suzanne M. Thinnes  
Communications Manager  
4400 Forbes Avenue  
Pittsburgh, PA 15213  
412.578.2458 (office)  
412.688.8609 (cell)

**FOR IMMEDIATE RELEASE**

## **Carnegie Library of Pittsburgh to Implement “Green” Policy for Overdue Notices and Hold Requests**

*As of January 2011 postal notices will no longer be mailed to Library customers.*

**(PITTSBURGH, PA – December 1, 2010)** For more than a century Carnegie Library of Pittsburgh has created a lighter carbon footprint by practicing green policies, such as reusing and recycling print and audio materials. A new policy to eliminate overdue notices and hold requests via U.S. mail to customers will reduce unnecessary paper and is projected to save the Library approximately \$30,000 a year.

To receive future notices customers have the option of selecting telephone or email notification. Customers are encouraged to update their library account with a current email address and/or phone number prior to January 2011 to avoid disruption of service. Preference for telephone or email notification may be made in person at any Carnegie Library of Pittsburgh location or by logging onto [www.carnegielibrary.org](http://www.carnegielibrary.org) and clicking on the “My Account” feature.

The Library will continue to send bills for lost items and fines by mail.

###

### **About Carnegie Library of Pittsburgh**

*Engaging our Community in Literacy and Learning*

Carnegie Library of Pittsburgh contributes to the educational attainment, economic development, and cultural enrichment of the region. Through critical services such as early learning programs for children, job search assistance and computer and Internet access, the Library fosters lifelong learning and is a renowned leader among the nation’s libraries. With more than 2 million visitors and 3.5 million items borrowed each year, Carnegie Library of Pittsburgh is the region’s most visited asset and one of the largest public libraries in Pennsylvania. Established in 1895 by philanthropist Andrew Carnegie as a public trust to be funded by the community, the Library derives approximately 90% of its annual operating budget from public or government sources, including the Allegheny County Regional Asset District (RAD), the Commonwealth of Pennsylvania and the City of Pittsburgh.